

**January 2016
Code Enforcement Officer
Monthly Report
Town of Minetto**

Town Hall: Checked Mail and worked on files.

01/11/16, **Meeting at the Town Hall.**

Checked Emails, Mailbox and returned phone calls throughout the Month of January.

I issued the following permits: See attached report for the month of January
All projects I did an onsite inspection to verify the setbacks and reviewed NYS codes with Homeowners. Only one permit issued this month.

Complaint: I spoke with several tenants the Senior House Development. There is an ongoing problem with the Maintenance personnel regarding things in the building are not being done. I was received a phone call from resident and stated that the toilets are still outside near the garage and looks bad, I contacted owner Patrick Rock, which I spoke with him about the issue at property and he agreed to meet with me. Mr. Rock said he would email a date and we would meet with residence to solve some of the ongoing problems at the property **RE: I have date 02/23/16 to meet with Mr. Rock and go over some issue at the Senior Housing, along with an annually fire inspection. I will keep the Board informed.**

I met with Michael Sergretto at 90 Ridgeway Sites, regarding a garage he wants to build on his side property. Mr. Sergretto has provided with the paper and a check. I have forwarded the paper work to Zoning Board for review.

09/03/15, still waiting for an answer on variance request. On 10/23/2015, I emailed Mr. Collins regarding Mr. Sergrettos variance permit status. I received an email back on 10/25/2015, stating not yet will let you know. On 11/08/2015, I called Mr. Sergretto and informed him that I emailed the Zoning Board, along with the response and status. On 11/12/2015, received an email from Mr. Collins stating he will try to set a meeting up for just after thanksgiving.

As of this date, I have spoke with the Town Supervisor regarding the issue of time on this matter. I have talked to Mr. Segretto and he informed that he talked with Mr. Collins the Chairmen of the ZBA this month. I strongly think all paper work should go the Planning Board first then to the ZBA as it would be an appeal process as the ZBA title reads. Feel free to ask any questions on the matter.

I reviewed a permit from Daniel Mulcahey at 121 Doolittle Rd, regarding a 24'x28', with 6'x24' overhang enclosed soffit garage. I did onsite inspection and all setbacks were good. I will be issuing a build permit. **RE: Final inspection on the garage at 121 Doolittle Road Passed.**

***I met Highway Supervisor Jamie Sharkey and Phil Kelly at 179 Co Rte 24, regarding a house that is not habitable and is a Dangerous Building. The Basement walls on the North side and South side structures of the foundation was found to have structural damage, which appears to be due the exterior soil pushing in against the basement foundation walls. There is evidence of cracked mortar joints, which is measureable and bows in the foundation walls towards the inner basement. I am also concerned with the mold in the building, which increasing ever year, along with integrity and safety of the structure with the community. It is my recommendation that the Town have Asbestos Survey done soon as possible to eliminate any danger to the Community. I will assist in providing cost of the Asbestos Survey and the cost of taking down the structure. NOTE If the Board Members have not seen the Foundation Structure, I recommend a walk through the house. I will be posting a **RE**; **I am waiting to hear back from the Board members on this matter, with the information I have provided them with a quote last month regarding the testing before taking the house down.**

I contacted Dennis at the Sewage Treatment Plant about a location of a sewer line, which will be for a new residence at 15 Meridan Ave. I let a message, but have not heard back from Dennis at this time. I will continue to contact Dennis for information.

This Month I will be performing several Fire Inspection, with the Town of Minetto Fire Department, which are required by NYS Codes.

No Complaints at this time.

Town Hall: Checked Mail
End of Report for this month.

Building Permits by Issued Date: 01/01/2016 - 01/31/2016

Permit#	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
2017-0002	01/11/16		Molinar Joseph D 15 Meridan Ave	165.20-01-30	599.30	225,000.00	New Construction 1490 SQ FT
Total Count:					1	\$599.30	\$225,000.00