

TOWN OF MINETTO
PLANNING BOARD MEETING
MONDAY APRIL 2, 2018

The annual organizational meeting of the Planning Board of the Town of Minetto, County of Oswego, in the State of New York was held at the Town Hall, 6 Community Drive, Minetto, NY on the 2nd day of April 2018.

PRESENT: Matt Dykas, Board Member
Joe Hawksby, Board Member
Keith Moody, Board Member
Bruce McDonald, Board Member

OTHERS PRESENT: Doren Norfleet, members of the public

ABSENT: Jeff Tonkin, Board Member

Attorney Norfleet called the meeting to order at 6:00 pm.

Discussion:

- Paul Castaldo has filed a notice of claim against Minetto and the City of Oswego for damage done to his property during recent flooding condition. The claim has been submitted to the town's insurance carrier NYMIR. NYMIR will represent the town.
- A template Solar Ordinance is to be sent to Attorney Norfleet for review and advisement to the Planning Board. The town does not and has never had a solar ordinance.
- By-laws of the Planning Board should be reviewed and revised as necessary
- The Planning Board is a five member board for now, a quorum is three members
- The Pond Meadows basin discussion needs to be continued

CHAIRMAN

By a motion from Joe Hawksby, seconded by Matt Dykas the following motion was

ADOPTED Ayes: Dykas, Hawksby, McDonald, Moody
Nays: none
Absent: Tonkin

Resolved, Keith Moody is appointed Chairman of the Planning Board with a term to run April 2, 2018 to April 1, 2019.

SECRETARY

By a motion from Joe Hawksby, seconded by Bruce McDonald the following motion was

ADOPTED Ayes: Dykas, Hawksby, McDonald, Moody
Nays: none
Absent: Tonkin

Resolved, Jennifer Allen is appointed secretary of the Planning Board with a term to run April 2, 2018 to April 1, 2019.

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Board members would like to start to establish a Planning Board Master Plan of ideas to save money for the tax payers, improve the town for residents and to draw people into Minetto. Any ideas can be sent to Jennifer to create a list prior to the May meeting for discussion.

The next Planning Board meeting is scheduled for May 7, 2018 at 6:00 pm.

With no further business the meeting was adjourned at 7:01

Respectfully Submitted

Jennifer Allen
Secretary to the Planning Board

DRAFT