

The Town of Minetto is seeking Letters of Interest and resumes for the position of part-time bookkeeper/receptionist. The job synopsis is available on the townofminetto.net website under Job Postings or can be obtained at the Minetto Town Hall 6 Community Drive. The synopsis cannot be faxed. Resumes and Letters of Interest to be sent to the attention of the Town Clerk and to be clearly marked "Bookkeeper/Receptionist position". Mailing Address is Town of Minetto PO Box 220 Minetto NY 13115, or email townclerk@townofminetto.net.

By Order of the Town Board
Jennifer Allen, Town Clerk