

TOWN OF MINETTO  
TOWN BOARD WORKSHOP  
TUESDAY MAY 29, 2012 7:00 PM

Present: Supervisor Joe Hawksby, Board Members William Dodds, Michelle Smith, Joe Wallace, and David Domicolo, Town Attorney Doren Norfleet, Bookkeeper Donna Keating, Town Clerk Jennifer Allen, Code Enforcement Officer Jim Basile, Highway Superintendent James Sharkey, members of the public

Discussion:

- Michelle received notice the town has been awarded a matching grant in the amount of \$170 from the Oswego County City Youth Bureau. There were additional matching funds for entertainment; the general consensus was to not apply for that money.
- Animal Control Officer Scott Sheridan has resigned his position effective June 1, 1012. Supervisor Hawksby has discussed an inter-municipal agreement with the Town of Scriba until we appoint a new ACO. The Town of Scriba's attorney will draw up the papers for Attorney Norfleet to review.
- Supervisor Hawksby received a letter from the Honorable Ken Auyer in regards to the \$1800 software fee. The fee is necessary in order to have two or more users assigned to the judicial software. Discussion included waiting until next year when the money can be budgeted, or paying the money now. It was decided this would come up for vote at the next board meeting.
- Councilman Dodds would like to purchase a desk for the Honorable Richard Ferguson.
- Bookkeeper Donna Keating explained the town is at a deficit of \$67,553 in the General Fund. This is a current amount and was calculated using a formula supplied by the NYS Comptroller's office. Based on this information, Attorney Norfleet will research a Bond for the purchase of the cemetery land.
- If the Arts in the Park summer youth program is to be held in the Town Hall basement, the basement will need to be cleaned up. Boxes, etc will need to be moved to make room for tables.
- There is a new proposed diagram for the Tiny Tot program. This diagram moves the parking spaces to the south side of the property. Code Enforcement Officer Jim Basile said if parking spaces are going to be added, a total of four spaces need to be designated handicap parking. Attorney Norfleet said the Board will need to rescind the passed resolution and vote on this diagram if they choose to accept the changes.

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Hearing no other discussion, the board members entered into an Executive Session to discuss personnel issues. Executive Session began at 7:50 pm.

Executive Session ended at 8:20 pm.

Motion to adjourn the Workshop was made by Councilwoman Smith, seconded by Councilman Wallace. The Workshop was adjourned at 8:20pm.

Respectfully Submitted,

Jennifer Allen, Town Clerk